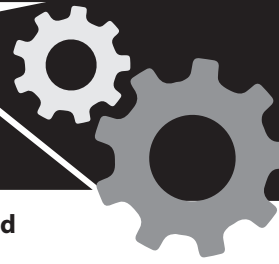


# CORPORATE COMMUNICATIONS MANAGER

## CORPORATE COMMUNICATIONS DEPARTMENT



The Trinidad and Tobago Electricity Commission is seeking to recruit suitably qualified and competent nationals for the above position.

### JOB FUNCTION:

- Analyses the impact of socio-economic, cultural and political trends on the Commission's goals and objectives and implements a framework of corporate relations policies, plans and programmes to promote and enhance a positive corporate image.
- Monitors information dissemination systems both internally and externally and recommends appropriate improvements.
- Negotiates with advertising agencies and other relevant suppliers of services and with the media to ensure the projection of a favourable image for the Commission.
- Leverages social media platforms to strengthen the Commission's reputation, foster meaningful stakeholder engagement, and ensure the consistent projection of a positive corporate image aligned with the Commission's strategic objectives.
- Drafts speeches for Ministers, Government Officials and Senior Executives.
- Conducts surveys to assess the opinions and attitudes of customers and employees.
- Investigates and provides effective responses to queries received from the public and/or from the media.
- Recommends and implements morale enhancement programmes and projects for employees.
- Selects, develops and monitors the utilisation of subordinate personnel to create and maintain effective levels of productivity.
- Develops draft budget proposals and administers approved budgets.
- Prepares operational, informational and statistical reports and studies as required.
- Performs other related duties as required by the job function.

### EDUCATION AND TRAINING:

- Graduate Degree in Mass Communications, Public Relations or equivalent qualification.

### KNOWLEDGE, SKILLS & EXPERIENCE:

- At least eight (8) years' experience in a similar or related job function – five (5) of which should have been at Middle Management.
- Demonstrates well-developed knowledge of mass communications, corporate communications, media relations, and social media channel management.
- Possesses strong managerial, analytical, diagnostic, communication, interpersonal, and creative skills, with the ability to develop and implement strategic communication initiatives that enhance the Commission's reputation and stakeholder engagement.
- Proficiency in computer software programs.

### SALARY:

- Salary, terms and conditions of employment shall be in accordance with those determined by the Members of the Commission.

Interested candidates should address an up-to-date résumé to:

**CHIEF HUMAN RESOURCES OFFICER**  
Trinidad and Tobago Electricity Commission  
#63 Frederick Street, PORT-OF-SPAIN  
or

**CLICK HERE TO SUBMIT  
YOUR APPLICATION**

Closing date for applications is  
**Friday 10th July, 2026**

**ONLY SUITABLE APPLICATIONS WILL BE ACKNOWLEDGED.**

**TRINIDAD AND TOBAGO  
ELECTRICITY COMMISSION**

