

LEGAL OFFICER



The Trinidad and Tobago Electricity Commission is inviting applications from suitably qualified and competent nationals for the above position.

JOB SUMMARY:

- Provides legal advice to the management of the Commission on a range of matters.
- Provides legal advice to the customer service function in responding to customers' queries.
- Represents the Commission at Court (including Industrial Court).
- Liaises with the Commission's attorneys and brokers on public liability and court matters.
- Interacts with Heads of Departments for the collection of information on behalf of the Commission's attorneys.
- Prepares, reviews and negotiates contracts, deeds, legal documents etc. for the Commission.
- Responds to correspondence received from customers' Attorneys and third parties.
- Expedites Industrial Court matters.
- Attends meetings on behalf of the Commission.
- Assists in the opening of Tenders and attends Tenders Committee meetings.
- Sits on committees as required.
- Assists in training as required.
- Performs other related duties as required by the job function.

EDUCATION AND TRAINING:

- Bachelor of Law Degree (LLB) and either a Legal Education Certificate (LEC), Legal Practice Certificate (LPC) or Bar Professional Training Certificate (BPTC).
- Certificate of Enrolment.

KNOWLEDGE, SKILLS & EXPERIENCE:

- At least four (4) years' experience as a practicing Attorney at Law in Litigation, Procurement, Contract and Land Law.
- Well-developed knowledge of the legal framework, institutions, ordinances, practices and procedures of Trinidad and Tobago.
- Effective Analytical, Diagnostic, Communicative and Interpersonal skills.
- Effective Interpretative Judgement and understanding of the Commission's relevant operations.
- Proficiency in computer software programs.
- Knowledge of Industrial Relations.
- Working knowledge of unionized environment and Corporate/Commercial environment.
- Sound knowledge of the legislative framework for public procurement.

COMPENSATION

Salary, terms and conditions of employment shall be in accordance with those determined by Members of the Commission.

Interested candidates should address an up-to-date résumé to:

CHIEF HUMAN RESOURCES OFFICER
Trinidad and Tobago Electricity Commission
#63 Frederick Street, PORT-OF-SPAIN
or

[CLICK HERE TO SUBMIT YOUR APPLICATION](#)

Closing date for applications is

Monday 22nd June, 2026

ONLY SUITABLE APPLICATIONS WILL BE ACKNOWLEDGED.

TRINIDAD AND TOBAGO
ELECTRICITY COMMISSION

