



HEAD OF LEGAL DISPUTES AND LITIGATION



The Trinidad and Tobago Electricity Commission is inviting applications from suitably qualified and competent nationals for the above position.

JOB SUMMARY:

The Head of Legal Disputes and Litigation has the primary responsibility for leading, managing and delivering the Commission's contentious legal function. The postholder will exercise strategic oversight and hands-on conduct of the Commission's civil, industrial and public law disputes, managing complex and high-risk litigation before all superior courts. This role is contentious in nature, requiring strong advocacy, litigation judgement and the ability to manage risk arising from disputes.

KEY RESPONSIBILITIES:

- Leads and manages the Commission's civil litigation portfolio, including matters before the High Court, Court of Appeal and Industrial Court.
- Develops and executes litigation strategy for material matters, including assessment of prospects, quantum exposure, legal and reputational risk, and settlement options.
- Appears as Instructing Attorney and, where appropriate, Advocate Attorney including draft pleadings, witness statements, affidavits, legal submissions and legal opinions.
- Represents the Commission in industrial relations court matters, including trade disputes, conciliation proceedings and other industrial relation processes.
- Leads the defence of judicial review applications and advise on constitutional/public law claims affecting the Commission.
- Manages pre-action correspondence, advise on procedural strategy, and recommends or oversees alternative dispute resolution, including mediation and settlement negotiations.
- Instructs, supervises and evaluates external counsel and develops and manages approved budget allocation.
- Provides portfolio reporting to the General Manager and maintains robust trackers, files and internal reporting.
- Leads, mentors and develops the disputes and litigation team, including performance management, skills development and knowledge transfer.
- Performs other related duties as required by the job function.

EDUCATION AND TRAINING:

LLB and Legal Education Certificate (LEC) or Legal Practice Course (LPC); admitted to the Bar in Trinidad and Tobago.

KNOWLEDGE, SKILLS & EXPERIENCE:

- Minimum seven (7) years' post-call experience, with a strong focus on dispute resolution and litigation, including civil litigation, industrial relations and public law.
- Proven experience as both Advocate Attorney and Instructing Attorney before the High Court, Court of Appeal and Industrial Court.
- Demonstrated experience to manage complex, high risk, and active litigation portfolios, preferably within an institutional or state enterprise environment.
- Excellent legal drafting skills, including pleadings, witness statements, legal opinions and written submissions.
- Training and/or practical experience in mediation and alternative dispute resolution would be an asset.
- Sound analytical skills to assess legal matters holistically, considering law, facts, quantum risk and stakeholder relationships and to develop effective litigation or settlement strategies.
- Sound judgement and decision-making skills.
- Effective courtroom presence with strong written and oral advocacy skills.
- Sound judgment on whether to defend, settle or escalate a matter.

SALARY:

Salary, terms and conditions of employment shall be in accordance with those determined by the Members of the Commission.

Interested candidates should address an up-to-date résumé to:

CHIEF HUMAN RESOURCES OFFICER
Trinidad and Tobago Electricity Commission
#63 Frederick Street, PORT-OF-SPAIN
or

[CLICK HERE TO SUBMIT YOUR APPLICATION](#)

Closing date for applications is
Wednesday 6th May, 2026

ONLY SUITABLE APPLICATIONS WILL BE ACKNOWLEDGED.

**TRINIDAD AND TOBAGO
ELECTRICITY COMMISSION**