



**Trinidad & Tobago
Electricity Commission**



Career Options

At The
Trinidad and Tobago
Electricity Commission

Mission & Vision

Mission

The Mission of the Trinidad and Tobago Electricity Commission is to provide a safe, reliable, high quality, electricity supply, in an environmentally responsible manner, utilizing best practices, through empowered employees committed to excellence and customer satisfaction.

Vision

Leadership in Energy Delivery, Excellence in Customer Service...enhancing the quality of life for all.



Professional Level Occupations

Engineering

Engineers at T&TEC are required to have a BSc. degree in the relevant discipline of Engineering.

They are also required to undergo a further two year Engineer-in-Training Programme organised by the Commission.

They must be eligible for membership in the Association of Professional Engineers of Trinidad and Tobago (APETT).

Interested persons should possess A' Level passes in Mathematics and Physics to pursue a BSc degree in Engineering. These programmes are for a minimum of three years at major universities.

Accounting and Finance

Full professional accounting qualifications are required such as CPA, ACCA or CIMA.

Information Systems

A BSc. degree or equivalent in Computer Science is required. This course of study would normally be for a minimum of three years and students should possess at least five O' Level passes including Mathematics and Computer Science. Generally A' Level Mathematics is required.

Human Resource Management

A BSc. or B.A. degree in Management Studies with specialised training in the relevant area, e.g. Industrial Relations, Training Methodology and Administration is required.

The course of study is for at least three (3) years. Relevant A' Level passes are required for entry into some institutions.

Corporate Communications

A first degree in Mass Communications, Arts or Social Sciences is required.

The course of study is for at least three years and the normal requirement for entry into a tertiary institution will apply.

Entry Level Occupations

At the Office

Clerical: At least five (5) O' Level passes* including English Language and Mathematics.
Must be Computer Literate.

Secretarial: At least three (3) O' Level passes* including English Language.
Advanced Typing 40 wpm;
Shorthand 80-100 wpm is an asset.
Proficiency in Microsoft Word and Excel.

Receptionist: Five O' Level passes* including English Language and Mathematics.
Certificate in Computer Literacy.

Stewardess: Evidence of completion of Secondary School Education.

In the field

Technician: A Technician's Diploma in the related field. (Primarily electrical, or an equivalent qualification.)

Craftsman: Training is conducted at the Commission's Training Facilities.

Entry requirements are:

Three O' Level passes*
English Language, Mathematics and Physics
OR
A National Craftsman's Certificate in Electrical Installation
OR
A suitable combination of qualifications.

All applicants are required to pass an entrance examination.

Labourer: Three (3) O' Level passes* including English Language and Mathematics.

**O' Level passes must be GCE grades A or B OR CXC grades I, II or III*

Tips for Applicants

In addition to academic qualifications and relevant experience, these are some of the core competencies and qualities that T&TEC values:

- Proficiency in the Microsoft Office Suite
- Strong Customer Service Orientation
- Effective Communication Skills
- Commitment to Ethical Conduct
- Maturity and Self-Assurance
- Neat Appearance
- Social and Interpersonal Skills
- Teamwork

Conclusion

The Commission employs persons in a wide range of occupations and is proud of its' employees who are involved in all aspects of its complex operations.

We are continually improving to meet the ever increasing needs/demands of a sophisticated society which has embraced scientific and technological innovations.

We Wish You Success!

T&TEC encourages you to aim for the sky and be the best you can be to ensure a better future for yourself and society.



Address your applications to:

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